



Office Use Only

Start Date _____

Pay Rate _____

Position _____

Status: FT / PT

APPLICATION FOR EMPLOYMENT

Bistro West® is an equal opportunity employer. All applicants are considered without regard to race, age, color, gender, ethnic group, national origin, religion, citizenship, marital status, sexual orientation, veteran status, physical or mental disability, or medical condition.

PERSONAL INFORMATION

Last Name	First	Middle Initial	Today's Date
Street Address			Social Security Number
City	State	Zip	Are you 18 or older? <input type="checkbox"/> Yes <input type="checkbox"/> No
Home Phone ()	Cell / Alternate Phone ()	Email Address	
Do you have reliable means of transportation to and from work? <input type="checkbox"/> Yes <input type="checkbox"/> No			

EMPLOYMENT DESIRED

Position Applied for:	Desired Pay:														
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Desired Start Date:														
How did you find out about this position?															
Would you like to work: (check all that apply) <input type="checkbox"/> Full-time only <input type="checkbox"/> Summer <input type="checkbox"/> Part-time only <input type="checkbox"/> Temporary	How many hours per week would you like to work? _____														
What times are you available to work?															
<table border="1"> <thead> <tr> <th>Sunday</th> <th>Monday</th> <th>Tuesday</th> <th>Wednesday</th> <th>Thursday</th> <th>Friday</th> <th>Saturday</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday									
How many days have you been absent from work during the past 12 months for any reason? _____															

EDUCATION

Level	Name and Address	Level Completed	Major Studies	Degree/DiplomaCertificate
High School				
College				
Graduate School				
Vocational, Business, Other				

SKILLS *(not all may be necessary for the job you seek)*

Foreign Languages:
Computer and/or Restaurant Systems:
Other Skills, Knowledge, Areas of Expertise:

EMPLOYMENT HISTORY *Please list your employment record, starting with the most recent*

Dates	Employer Name and Address	Supervisor Name and Job Title	Phone #
Job Title			Reason for Leaving
Duties, Responsibilities, Promotions			Salary Start: End:

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Duties, Responsibilities, Promotions			Salary Start: End:

MILITARY

Branch	Dates of Service	Final Rank	Assignment

GENERAL

Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, may we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No
Will you be able to perform the job functions for the position you are applying for with or without reasonable accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you been convicted of, pleaded guilty to, or pleaded no contest to, any criminal offense (felony or misdemeanor) within the last 5 years? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>(Convictions for marijuana offenses that are more than 2 years old need to be listed. No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, date of offense, the surrounding circumstances and the relevance of the offense to the position applied for may, however, be considered.)</i> If yes, explain: _____
If offered employment, will you be able to provide proof of identity and authorization to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No

REFERENCES *Please provide three references (not relatives or previous employers)*

Name	Address	Relationship:
		Phone: Years Known:
Name	Address	Relationship:
		Phone: Years Known:
Name	Address	Relationship:
		Phone: Years Known:

APPLICANT STATEMENT

I understand and agree to the following:

This application is not a contract of employment. Should the employer hire me and should any of the information I have given in this application be found false, misleading, or incomplete, I shall be subject to dismissal. The employer follows an "at will" employment policy, meaning I or the employer may terminate employment at any time for any reason consistent with applicable law. All hired persons must provide proof of identity and authorization to work in the US. Failure to produce such proof will result in denial of employment. I authorize investigation of all statements given on this application. The employer may contact any educational institution, reference, or employer listed on this application, except my current employer if so noted, to verify the information I have given. I hereby release all involved parties from any liability arising from such an investigation. If employed, I hereby agree to abide by all policies and rules of Bistro West[®], including those addressing job-related appearance and grooming standards. I understand that these policies and rules may be amended or revised by Bistro West[®] at any time.

I certify that all the information given in this application is complete and true.

Signature of Applicant

Date